

"Annex No. 5"

List of central administration units and their symbols

**Administrative units operating within the central administration and reporting to the
RECTOR (R) are as follows:**

- 1) Rector's Office – RR:
 - a) Chancellery – RRK,
 - b) Administration Support Section for the Rector and Vice-Rectors – RRS;
- 2) Organisational and Legal Division – RY;
- 3) Attorney-at-law – RP;
- 4) Media and Promotion Centre – RH:
 - a) Promotion Section – RHP,
 - b) Media Section – RHM,
 - c) Press Spokesperson – RHR;
- 5) Human Resources and Social Affairs Division – ROK;
- 6) Internal Audit Position – RD;
- 7) Security Team – RX:
 - a) Cybersecurity Officer – RXC,
 - b) Data Protection Officer – RXD,
 - c) Classified Information Protection Officer – RXN,
 - d) Defence Position – RXO.

**Administrative units operating within the central administration and reporting to the VICE-
RECTOR FOR DEVELOPMENT AND FINANCE (RB) are as follows:**

- 1) Innovation and Technology Transfer Division – BT;
- 2) Development Projects Division – BP.

**Administrative units operating within the central administration and reporting to the VICE-
RECTOR FOR EDUCATION (RM) are as follows:**

- 1) Education Division – MMK:
 - a) Education Quality Section – MKJ,
 - b) Internships and Teaching Agreements Section – MKP,
 - c) Recruitment Section – MKR,
 - d) Teaching Accounts Section – MKD;

- 2) Student Affairs Division – MS:
 - a) Student Residence Services Section – MDS,
 - b) Benefits and Study Progress Services Section – MSS.

The administrative unit operating within the central administration and reporting to the VICE-RECTOR FOR SCIENCE (RN) is as follows:

- 1) Science Division – NN.

Administrative units operating within the central administration and reporting to the VICE-RECTOR FOR INTERNATIONAL COOPERATION (RW) are as follows:

- 1) Academic Exchange and Erasmus+ Projects Division – WM;
- 2) Welcome Centre – WW;
- 3) International Activity Settlement Section – WR;
- 4) International Cooperation Position – WK;
- 5) Internationalisation Development Position – WU.

Administrative units operating within the central administration and reporting to the VICE-RECTOR FOR MEDICAL AFFAIRS (RL) are as follows:

- 1) Medical Infrastructure Division – LM;
- 2) Medical Projects Division – LP;
- 3) Medical Practice Section – LZ.

Administrative units operating within the central administration and reporting to the CHANCELLOR (K), who performs his/her duties with the assistance of the VICE-CHANCELLOR FOR GENERAL AFFAIRS (KO), are as follows:

- 1) Property Management Division – KON;
- 2) Property Management Division for the “Student Town” – KOM;
- 3) Technical and Construction Division – KOT;
- 4) IT Centre – KTI:
 - a) IT Applications and Support Section – KTIA,
 - b) ICT Infrastructure Section – KTIT,
 - c) Section for Faculty ICT Infrastructure Maintenance – KTIU,
 - d) Electronic Document Management Section – KTIE;
- 5) Logistics Division – KL;
- 6) Public Procurement Division – KU;

- 7) OHS and Fire Prevention Section – KB;
- 8) Inventory Section – KI;
- 9) Chancellor’s Secretariat – KS.

Administrative units operating within the central administration and reporting to the BURSAR (E), who performs his/her duties with the assistance of the VICE-BURSAR FOR ACCOUNTING AND FINANCE (ER) and the VICE-BURSAR FOR BUDGETING, PLANNING AND ANALYSIS (EB), are as follows:

1. Finance Division – ERF:
 - a) Finance Section – ERFF,
 - b) Verification and Control Section – ERFW;
2. Accounting Division – ERK;
3. Payroll Division – EP;
4. Property Records Section – EE;
5. Planning and Analysis Section – EBP.