

APPLICATION FOR A SPECIAL PROJECT IN THE YEAR

1. Project Manager:
(title/degree, full name, position held, phone, business email)

2. Scientific field and discipline*:

3. Type of planned task**:

1.	activities necessary to submit an application to an external institution for funding of a research project completed with the submission of an application in the year of the project implementation (please indicate the type of external institution and the type of competition).
2.	publication of research results in a journal included in the list of journals and peer-reviewed materials from international conferences in effect on the date of application, with an assigned number of points (at least 140 points), in which the applicant is the first author, and the research was conducted at the UJK.
3.	Publication of a monograph by a publishing house included in the list of publishing houses publishing peer-reviewed scientific monographs in force as of the date of application, The monograph should be in a form ready for submission to the publishing house on the date of submission of the application, and the applicant should be its first author.
4.	short-term stay in a foreign research center
5.	organization or publicizing of an artistic event of great importance to the visual arts or music***
6.	organization of an international scientific conference****

4. Description and justification for the planned task (justification for undertaking the task, importance of the effects of the implementation of the task for the development of the scientific field and discipline, max. 4,500 characters):

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5. Anticipated impact (influence) of the implemented activity on the socio-economic environment (range and significance, area, scope and object of influence, max. 4,500 characters):

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6. Planned financial outlays with their justification:

No.	Type	Amount
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1.	Purchase of materials:	
Justification:		
2.	External services:	
Justification:		
3.	Business trips:	
Justification:		
4.	Other costs:	
Justification:		
SUM (items 1 – 4):		

7. Academic achievements and artistic activities:

List of 5 most important scientific or artistic activities from 2 years before submission of the application. Description according to Table 1 in Appendix 6 to the Regulations.

No.	Scientific achievements/artistic activities	Number of points
1.		
2.		
3.		
4.		
5.		
Total:		

In the case of multi-author publications, the number of points for a publication is not divided among the authors.

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(date and signature of the project manager)

OPINION OF THE INSTITUTE DIRECTOR / CHAIR HEAD / VICE-RECTOR IN CHARGE OF SCIENCE:

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FORMAL EVALUATION:

The application meets/does not meet** the formal requirements

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(date and signature of Institute Director/Chair Head/
Vice-Rector in charge of Science)

SUBSTANTIVE EVALUATION:

1	2	3	4	5
No.	Criterion of evaluation	Weight of the criterion	Number of obtained	Number of totaled

		of evaluation	points	points (3× 4)
1.	Academic achievements and/or artistic activities	0.7		
2.	Reasonableness of planned financial outlays in relation to planned activities and project implementation time	0.3****		
TOTAL				

The Council/Vice-Rector in charge of Science recommends/does not recommend** funding in the amount of

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Remarks of the Council/Vice-Rector in charge of Science:

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(signature of the Chairperson// Vice-Rector in charge of Science)

*indicate the discipline (according to the submitted declaration) in which the research results will be published

** delete as appropriate

*** concerns the field of art

**** an international conference is one in which at least 1/3 of the active participants presenting papers represented foreign scientific centers.

*****a value of 10 means that the planned costs are poorly justified in relation to the subject and scope of the research and may not be realized in the planned period; a value of 35 means that the planned costs are justified in relation to the subject and scope of the research in the planned period.