

JOB OFFER FOR THE POSITION OF

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Position name:

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Number of positions:

Name of the entity: Jan Kochanowski University in Kielce (UJK)

City: Kielce

Link to the unit's website: www.ujk.edu.pl

Date of the announcement publication:

Job description:

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Requirements:

- 1)
 - 2)
 - 3)
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Employee Profile (according to OTM-R)*:

- ☐ First Stage Researcher (R1)
- ☐ Recognized Researcher (R2)
- ☐ Established Researcher (R3)
- ☐ Leading Researcher (R4)

Scientific field/discipline:

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Place of work:

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Description of tasks:

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Additional information:

- 1) form of
employment:.....
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- 2) working
time:.....
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Deadline for submitting offers (format: YYYY-MM-DD HH:MM):

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Form/place of submitting offers:

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Required documents:

- 1) RESUME;
- 2) Cover letter;
- 3) Diplomas confirming the qualifications;
- 4) List of scientific achievements (i.e., publications, patents, completed research or research and development projects, completed scientific internships) or artistic achievements**.

Contact details of the person providing information to candidates regarding the competition:

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Required clauses provided for by relevant legislation:

INFORMATION CLAUSE

In accordance with Art. 13 sec. 1 and 2 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 on the protection of individuals with regard to the processing of personal data and on the free transfer of such data and repealing Directive 95/46/EC (General Data Protection Regulation, Journal of Laws of the EU L 119 of May 4, 2016, p. 1, as amended) – GDPR, we hereby inform you that:

- 1) the administrator of your personal data is the Jan Kochanowski University in Kielce, ul. Żeromskiego 5, 25-369 Kielce, e-mail:kancelaria@ujk.edu.pl.
- 2) the legal basis for the processing of your personal data is:
 - a) Art. 6 sec. 1 let. c the GDPR (processing is necessary for the fulfillment of a legal obligation incumbent on the controller),

- b) Art. 6 sec. 1 let b of the GDPR (processing is necessary for the performance of a contract to which the data subject is a party, or to take action at the request of the data subject prior to entering into a contract),
 - c) Art. 6 sec. 1 let. a of the GDPR (the data subject has consented to the processing of his/her personal data),
 - d) Art. 9 sec. 2 let. b of the GDPR (the processing is necessary for the fulfillment of obligations and the exercise of specific rights by the controller or the data subject in the field of labor law, social security and social protection),
 - e) Art. 9 sec. 2 let. h of the GDPR (processing is necessary for preventive health or occupational health purposes).
- 3) Your personal data will be processed for the purposes of employment, providing social benefits and safety as well as work organization.
 - 4) your provision of personal data is mandatory to the extent specified by law, otherwise the provision of data is voluntary.
 - 5) your personal data will be stored for the period provided for in separate legal regulations and until you revoke your consent (for data processed on the basis of consent).
 - 6) recipients of the data may be entities authorized by law and entities processing personal data on behalf of the controller in connection with the performance of the task entrusted to them under the concluded data entrustment agreement.
 - 7) you have the right to:
 - a) access to your data and receive a copy of your data, to rectify, delete your personal data (when data processing does not take place in order to fulfill an obligation under the law) or restrict its processing, as well as
 - b) the right to data portability and the right to object to processing – in the cases and under the terms of the GDPR.
 - 8) you have the right to lodge a complaint with the competent supervisory authority – the President of the Personal Data Protection Office, when it is justified that your personal data is processed by the controller contrary to the provisions of the General Data Protection Regulation.
 - 9) if you have questions about the processing of your personal data, you may contact the Data Protection Officer of the Jan Kochanowski University by writing to the following email address: iod@ujk.edu.pl.

* – appendix no. 1 to the OTM-R policy

** regarding candidates in the field of art studies