

List of documents required during admission to the Doctoral School

No.	Discipline	Professional degree	Where to submit documents	Required documents
I. HUMANITIES SECTION				
1	History	Master's degree or equivalent	Doctoral School, ul. Żeromskiego 5; 25-369 Kielce room no. 307	1) a signed form printed from the candidate's personal account in the system; 2) documents confirming completion of studies ^{a), b), c)} : - the original or a copy of the diploma of completion of a single-cycle Master's degree programme, complete with the diploma supplement (or the student record book if no diploma supplement is available) or - the originals or copies of diplomas of completion of first and second-cycle degree programmes, complete with their supplements (or the student record book if no supplement is available) or - for persons referred to in § 1(7)(2) of the <i>Rules of Admission</i> , the original or a copy of the diploma of completion of a first-cycle degree programme, complete with the supplement, or a certificate of completion of the third year in a single-cycle Master's degree programme; 3) a certificate stating the average grade for the entire study programme (for first- and second-cycle programmes – the average grade for the first-cycle programme and the average grade for the second-cycle programme), where no information is included in the supplement; 4) a letter of motivation (describing the candidate's research interests); 5) a CV; 6) documents confirming scientific achievements and additional qualifications (documented in accordance with the rules set out in Annex 3 <i>Scoring System</i>); 7) a written opinion on the candidate prepared by a person holding a postdoctoral degree (dr hab.) or the title of professor (the opinion may be submitted electronically as a scanned copy by the person giving the opinion to the Doctoral Students' Section; the deadlines specified in the <i>Admission Timetable</i> apply); 8) a statement from the academic supervisor confirming their consent to take on the role, submitted electronically during registration and attached to the documents; 9) a letter of intent or agreement from another university confirming the intention to collaborate within the framework of a dual/joint doctoral programme***; 10) a document confirming that the candidate for the Doctoral School has been awarded an external grant, or a declaration by the manager of an external grant obtained through a competitive process, under which the candidate for the Doctoral School was selected by means of an open competition****; 11) a 20x25mm colour digital photograph with a resolution of at least 300 dpi in JPEG format, uploaded to the system; 12) a declaration of proficiency in Polish** and English, in accordance with the template provided in Annex 4 to the Rules of Admission.
2	Linguistics	Master's degree or equivalent		
3	Literary Studies	Master's degree or equivalent		

II. MEDICAL AND HEALTH SCIENCES SECTION

1	Health Sciences	Master's degree or equivalent	Doctoral School, ul. Żeromskiego 5; 25-369 Kielce room no. 307	1) a signed form printed from the candidate's personal account in the system; 2) documents confirming completion of studies ^{a), b), c)}: - the original or a copy of the diploma of completion of a single-cycle Master's degree programme, complete with the diploma supplement (or the student record book if no diploma supplement is available), or - the originals or copies of diplomas of completion of first and second-cycle degree programmes, complete with their supplements (or the student record book if no supplement is available), or - for persons referred to in § 1(7)(2) of the <i>Rules of Admission</i>, the original or a copy of the diploma of completion of a first-cycle degree programme, complete with the supplement, or a certificate of completion of the third year in a single-cycle Master's degree programme 3) a certificate stating the average grade for the entire study programme (for first- and second-cycle programmes – the average grade for the first-cycle programme and the average grade for the second-cycle programme), where no information is included in the supplement; 4) a letter of motivation (describing the candidate's research interests); 5) a CV; 6) documents confirming scientific achievements and additional qualifications (documented in accordance with the rules set out in Annex 3 <i>Scoring System</i>); 7) a written opinion on the candidate prepared by a person holding a postdoctoral degree (dr hab.) or the title of professor (the opinion may be submitted electronically as a scanned copy by the person giving the opinion to the Doctoral Students' Section; the deadlines specified in the <i>Admission Timetable</i> apply); 8) a statement from the academic supervisor confirming their consent to take on the role, submitted electronically during registration and attached to the documents; 9) a letter of intent from another university confirming the intention to collaborate within the framework of a dual/joint doctoral programme***; 10) a document confirming that the candidate for the Doctoral School has been awarded an external grant, or a declaration by the manager of an external grant obtained through a competitive process, under which the candidate for the Doctoral School was selected by means of an open competition****; 11) a 20x25mm colour digital photograph with a resolution of at least 300 dpi in JPEG format, uploaded to the system; 12) a declaration of proficiency in Polish** and English, in accordance with the template provided in Annex 4 to the Rules of Admission.
2	Medical sciences			

III. SOCIAL SCIENCES SECTION

1	Political and administrative sciences	Master's degree or equivalent in social sciences	Doctoral School, ul. Żeromskiego 5; 25-369 Kielce room no. 307	1) a signed form printed from the candidate's personal account in the system; 2) documents confirming completion of studies ^{a), b), c)}: - the original or a copy of the diploma of completion of a single-cycle Master's degree programme, complete with the diploma supplement (or the student record book if no diploma supplement is available) or - the originals or copies of diplomas of completion of first and second-cycle degree programmes, complete with their supplements (or the student record book if no supplement is available) or - for persons referred to in § 1(7)(2) of the <i>Rules of Admission</i>, the original or a copy of the diploma of completion of a first-cycle degree programme, complete with the supplement, or a certificate of completion of the third year in a single-cycle Master's degree programme; 3) a certificate stating the average grade for the entire study programme (for first- and second-cycle programmes – the average grade for the first-cycle programme and the average grade for the second-cycle programme), where no information is included in the supplement; 4) a letter of motivation (describing the candidate's research interests); 5) a CV; 6) documents confirming scientific achievements and additional qualifications (documented in accordance with the rules set out in Annex 3 <i>Scoring System</i>); 7) a written opinion on the candidate prepared by a person holding a postdoctoral degree (dr hab.) or the title of professor (the opinion may be submitted electronically as a scanned copy by the person giving the opinion to the Doctoral Students' Section; the deadlines specified in the <i>Admission Timetable</i> apply); 8) a statement from the academic supervisor confirming their consent to take on the role, submitted electronically during registration and attached to the documents; 9) a letter of intent from another university confirming the intention to collaborate within the framework of a dual/joint doctoral programme***; 10) a document confirming that the candidate for the Doctoral School has been awarded an external grant, or a declaration by the manager of an external grant obtained through a competitive process, under which the candidate for the Doctoral School was selected by means of an open competition****; 11) a 20x25mm colour digital photograph with a resolution of at least 300 dpi in JPEG format, uploaded to the system; 12) a declaration of proficiency in Polish** and English, in accordance with the template provided in Annex 4 to the <i>Rules of Admission</i>.
2	Legal sciences	Master's degree or equivalent in the following disciplines: - legal sciences - political and administrative sciences		
3	Security studies	Master's degree or equivalent in the following disciplines: - security studies - political and administrative sciences - management and quality sciences - legal sciences		
4	Pedagogy	Master's degree or equivalent in the following disciplines: social sciences, - pedagogy - sociological sciences - psychology - social communication and media studies - political and administrative sciences- management and quality sciences humanities, - philosophy - cultural and religious studies social work		
5	Social communication and media studies	Master's degree in humanities or social sciences		
6	Management and Quality Sciences	Master's degree or equivalent		

IV. EXACT AND NATURAL SCIENCES SECTION

1	Natural sciences	Master's degree or equivalent	Doctoral School, ul. Żeromskiego 5; 25-369 Kielce room no. 307	1) a signed form printed from the candidate's personal account in the system; 2) documents confirming completion of studies ^{a), b), c)}: - the original or a copy of the diploma of completion of a single-cycle Master's degree programme, complete with the diploma supplement (or the student record book if no diploma supplement is available) or - the originals or copies of diplomas of completion of first and second-cycle degree programmes, complete with their supplements (or the student record book if no supplement is available) or - for persons referred to in § 1(7)(2) of the <i>Rules of Admission</i>, the original or a copy of the diploma of completion of a first-cycle degree programme, complete with the supplement, or a certificate of completion of the third year in a single-cycle Master's degree programme; 3) a certificate stating the average grade for the entire study programme (for first- and second-cycle programmes – the average grade for the first-cycle programme and the average grade for the second-cycle programme), where no information is included in the supplement; 4) a letter of motivation (describing the candidate's research interests); 5) a CV; 6) documents confirming scientific achievements and additional qualifications (documented in accordance with the rules set out in Annex 3 <i>Scoring System</i>); 7) a written opinion on the candidate prepared by a person holding a postdoctoral degree (dr hab.) or the title of professor (the opinion may be submitted electronically as a scanned copy by the person giving the opinion to the Doctoral Students' Section; the deadlines specified in the <i>Admission Timetable</i> apply); 8) a statement from the academic supervisor confirming their consent to take on the role, submitted electronically during registration and attached to the documents; 9) a letter of intent from another university confirming the intention to collaborate within the framework of a dual/joint doctoral programme***; 10) a document confirming that the candidate for the Doctoral School has been awarded an external grant, or a declaration by the manager of an external grant obtained through a competitive process, under which the candidate for the Doctoral School was selected by means of an open competition****; 11) a 20x25mm colour digital photograph with a resolution of at least 300 dpi in JPEG format, uploaded to the system; 12) a declaration of proficiency in Polish** and English, in accordance with the template provided in Annex 4 to the <i>Rules of Admission</i>.
2	Chemical sciences			
3	Physical sciences			
4	Earth and environmental sciences			

V. ARTS SECTION

1	Musical arts	Master of Arts or equivalent degree in musical arts	Doctoral School, ul. Żeromskiego 5; 25-369 Kielce room no. 307	1) a signed form printed from the candidate's personal account in the system; 2) documents confirming completion of studies ^{a), b), c)}: - the original or a copy of the diploma of completion of a single-cycle Master's degree programme, complete with the diploma supplement (or the student record book if no diploma supplement is available) or - the originals or copies of diplomas of completion of first and second-cycle degree programmes, complete with their supplements (or the student record book if no supplement is available) or - for persons referred to in § 1(7)(2) of the <i>Rules of Admission</i>, the original or a copy of the diploma of completion of a first-cycle degree programme, complete with the supplement, or a certificate of completion of the third year in a single-cycle Master's degree programme; 3) a certificate stating the average grade for the entire study programme (for first- and second-cycle programmes – the average grade for the first-cycle programme and the average grade for the second-cycle programme), where no information is included in the supplement; 4) a letter of motivation (describing the candidate's research interests); 5) a CV; 6) documents confirming scientific achievements and additional qualifications (documented in accordance with the rules set out in Annex 3 <i>Scoring System</i>); 7) a written opinion on the candidate prepared by a person holding a postdoctoral degree (dr hab.) or the title of professor (the opinion may be submitted electronically as a scanned copy by the person giving the opinion to the Doctoral Students' Section; the deadlines specified in the <i>Admission Timetable</i> apply); 8) a statement from the academic supervisor confirming their consent to take on the role, submitted electronically during registration and attached to the documents; 9) a letter of intent from another university confirming the intention to collaborate within the framework of a dual/joint doctoral programme***; 10) a document confirming that the candidate for the Doctoral School has been awarded an external grant, or a declaration by the manager of an external grant obtained through a competitive process, under which the candidate for the Doctoral School was selected by means of an open competition****; 11) a 20x25mm colour digital photograph with a resolution of at least 300 dpi in JPEG format, uploaded to the system; 12) a declaration of proficiency in Polish** and English, in accordance with the template provided in Annex 4 to the <i>Rules of Admission</i>.
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2	Visual arts and artwork conservation	Master's degree or equivalent in: - visual arts and artwork conservation	Doctoral School ul. Żeromskiego 5; 25-369 Kielce, room no. 307	1) a signed form printed from the candidate's personal account in the system; 2) documents confirming completion of studies ^{a), b), c)}: - the original or a copy of the diploma of completion of a single-cycle Master's degree programme, complete with the diploma supplement (or the student record book if no diploma supplement is available) or - the originals or copies of diplomas of completion of first and second-cycle degree programmes, complete with their supplements (or the student record book if no supplement is available) or - for persons referred to in § 1(7)(2) of the <i>Rules of Admission</i>, the original or a copy of the diploma of completion of a first-cycle degree programme, complete with the supplement, or a certificate of completion of the third year in a single-cycle Master's degree programme; 3) a certificate stating the average grade for the entire study programme (for first- and second-cycle programmes – the average grade for the first-cycle programme and the average grade for the second-cycle programme), where no information is included in the supplement; 4) a letter of motivation (describing the candidate's research interests); 5) a CV; 6) documents confirming scientific achievements and additional qualifications (documented in accordance with the rules set out in Annex 3 <i>Scoring System</i>); 7) a written opinion on the candidate prepared by a person holding a postdoctoral degree (dr hab.) or the title of professor (the opinion may be submitted electronically as a scanned copy by the person giving the opinion to the Doctoral Students' Section; the deadlines specified in the <i>Admission Timetable</i> apply); 8) a statement from the academic supervisor confirming their consent to take on the role, submitted electronically during registration and attached to the documents; 9) a letter of intent from another university confirming the intention to collaborate within the framework of a dual/joint doctoral programme***; 10) a document confirming that the candidate for the Doctoral School has been awarded an external grant, or a declaration by the manager of an external grant obtained through a competitive process, under which the candidate for the Doctoral School was selected by means of an open competition****; 11) a 20x25mm colour digital photograph with a resolution of at least 300 dpi in JPEG format, uploaded to the system; 12) a declaration of proficiency in Polish** and English, in accordance with the template provided in Annex 4 to the <i>Rules of Admission</i>.
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* In accordance with the Regulation of the Minister of Education and Science of 11 October 2022 on fields of science, disciplines of science and disciplines of arts (Journal of Laws of 2025, item 211); not applicable to the persons referred to in § 1(7)(2) of the *Rules of Admission* **Not applicable to:

- 1) candidates who are not foreign nationals;
- 2) candidates in the discipline of physical sciences.

*** Applicable only to candidates in the dual/joint doctoral programme scheme.

**** An external grant means a scientific research project funded by external domestic or foreign institutions established to support scientific activity in the field of basic research (empirical or theoretical), in particular the National Science Centre, the National Centre for Research and Development, the National Programme for the Development of Humanities, the Foundation for Polish Science, the Polish National Agency for Academic Exchange, or an artistic project funded by e.g., the Ministry of Culture and National Heritage, the Creative Europe programme, Culture Moves Europe.

1. Applicants who graduated in the academic year 2025/2026 should attach a certificate of completion of studies; the original or a copy of the diploma must be submitted by the date of the interview at the latest.
2. Applicants who have completed their studies abroad should provide:
 - 1) the original or a certified copy of the diploma;
 - 2) a certified copy of their higher education diploma in the form of:
 - a) legalisation (the document is usually legalised by the Polish consul in the country where it was issued. To do this, please contact the consulate), or
 - b) an *apostille*, if the document was issued by an institution operating within the education system of a State Party to the the Hague Convention of 5 October 1961 Abolishing the Requirement of Legalisation for Foreign Public Documents (Journal of Laws of 2005, No. 112, items 938 and 939). An *apostille* can be obtained in the country that issued the document. The Hague Convention website contains a list of institutions that issue *apostilles*;
 - 3) a certified translation into Polish or English of the higher education diploma, legalisation/*apostille* (if made in a language other than English) or – in the case of a non-certified translation made abroad – a translation legalised by a Polish diplomatic mission;
 - 4) where a higher education diploma obtained abroad is recognised as equivalent to a relevant Polish diploma and professional title through the recognition procedure – a certificate issued by the recognising institution, complete with the original or a certified copy of the diploma.
3. Completion of studies at a specific level by persons referred to in Article 327(3) of the Act on the Law on higher education and science (Journal of Laws of 2024, item 1571, as amended) who do not have a diploma may be confirmed through proceedings to confirm completion of studies at a specific level, conducted in accordance with the rules laid down in separate regulations.