

Appendix No. 10 to the Work Regulations at
the Jan Kochanowski University in Kielce

(attendance list for employees employed in other system than basic working time system, in particular for employees working equivalent hours, for employees working in shifts and for employees for whom a detailed schedule is prepared)

ATTENDANCE LIST

(name of the organizational unit)

Day	Month ... Year	working hours	last name	first name	working hours	last name	first name	working hours	last name	first name	working hours
1	2	3	4	5	6	7	8	9	10	11	12
1											
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signature of the head of the organizational
unit or immediate supervisor