

DECLARATION

for individuals performing civil law contracts at Jan Kochanowski University in Kielce who are not resident in Poland

I. DETAILS OF THE RECIPIENT OF THE AMOUNT DUE

1. Surname
2. First name.....
3. Father's name:
4. Mother's name
5. Date of birth
6. Place of birth:
7. Tax Identification Number (TIN) or its equivalent in the country of residence
8. Type and number of identity document, country of issue

II. RESIDENCE ADDRESS IN THE COUNTRY OF TAX RESIDENCE

1. Country of tax residence
2. Locality
3. Postcode
4. Street
5. House no.
6. Premises no.

III. CERTIFICATE OF TAX RESIDENCE

I hereby declare that I am enclosing a current certificate of tax residence issued by the competent authority of the country of tax residence, which forms the basis for the application of the double taxation agreement concluded between the Republic of Poland and the country of tax residence: YES/NO*

IV. BANK TRANSFER DETAILS

If the transfer is to be made in a currency other than PLN to a foreign account, please provide:

- 1. Full name and address of the bank
- 2. SWIFT (BIC) code:
- 3. Bank account number (IBAN):

V. GDPR CLAUSE

The Controller of the personal data is Jan Kochanowski University in Kielce, ul. Żeromskiego 5, 25-369 Kielce. The data will be processed for the purposes of concluding and performing the contract, tax and insurance settlements – including the application of the relevant double taxation agreement – and to comply with the legal obligations incumbent on the controller. The legal basis is Article 6(1)(b) and (c) of the GDPR. The full disclosure clause is set out in the civil law contract to which this declaration is attached.

I hereby declare that the information provided in this statement is true and accurate. I undertake to notify the University immediately of any changes affecting my tax liability, no later than the date on which my remuneration is due to be paid.

.....
(date and signature)

** delete as appropriate*